



CLEVELAND COUNTY BUDGET BOARD

MINUTES

MONDAY, JUNE 11, 2018

The regularly scheduled meeting of the Cleveland County Budget Board was called to order at 10:30 a.m. this 11th day of June 2018 in the Conference Room at 122 E. Eufaula, by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Tammy Belinson, County Clerk/Secretary
Rod Cleveland, Member
Todd Gibson, Member
Harold Haralson, Member
Douglas Warr, Member
Marilyn Williams, Member

Jim Reynolds, Vice-Chairman, was absent.

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Daniel Thatcher, Undersheriff Blake Green, Melinda Duke, Christie Morren, George Mauldin, Jacob McHughes, Alison Vinson, Kathy Singer, Bryan Jenkins, John Roberts, Tony Terrell and Billijo Ragland.

After the reading of the minutes of the regular meeting of **May 14, 2018** and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**.

Marilyn Williams seconded the motion.

The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes.

Motion carried.

A. Items of Business:

1. Tammy Belinson moved, seconded by Harold Haralson, to **open Public Hearing** regarding the Cleveland County General Fund FY 2018/2019 Budget. Notice of Public Hearing was properly published on Wednesday, May 30, 2018. Any taxpayer wishing to discuss or make comments on the Cleveland County FY 2018/2019 Budget may do so at this time.

The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes.
Motion carried.

Tammy Belinson noted for the minutes that no one from the public signed up for comment.

Chairman Stacy stated that the Board provided ample time and opportunity to speak, therefore; Tammy Belinson moved that the **Public Hearing** come to a close. Harold Haralson seconded the motion.

The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes.
Motion carried.

2. Chairman Stacy called for discussion, consideration, and/or action about the **supervision responsibilities** of Purchasing Department, Human Resources Department & Jacob McHughes. Tammy Belinson requested this item for group discussion and recommended that Cleveland County do as other counties by conducting a yearly review on Purchasing and a yearly review on Human Resources. Once they complete the review, Budget Board shall meet in executive session to discuss openly about staff and make **group** decisions on raises.

Chairman Stacy asked if she is calling for an executive session on the next meeting agenda to discuss these items.

Tammy Belinson answered affirmatively.

Harold Haralson asked that legal counsel give an opinion on the legal responsibilities of the Budget Board on acting as a supervisory board or strictly for a budget.

Assistant District Attorney Robertson said that Budget Board is not limited to the budget process only. Jacob McHughes is not under the Budget Board at this time. Purchasing is under the Budget Board and will have to check on HR. He asked if this is about the renewal of the Director of the Department.

Tammy Belinson said, "Just a review of the Department and the employees."

After further discussion, Chairman Stacy directed Assistant District Attorney Robertson to look into that and said the County Clerk will put this item on for executive session on the next Budget Board agenda, July 9, 2018.

Tammy Belinson discussed Tulsa County's person that works for all offices in tracking new legislation and rewriting a piece of law to submit a bill. She said that subject is the main reason for placing Jacob McHughes' name on the agenda. She said instead of working for one office, Jacob could work for all the offices.

Marilyn Williams said, "If Jacob hadn't helped me, I wouldn't have known what to do."

Following discussion, Sheriff Todd Gibson said, "I think that Jacob brings value to us as elected officials. Just to point out as to what Marilyn was saying, I know he streamlines things for us. I will read this."

Tammy Belinson said, "That is all I ask."

3. **Alison Vinson updated** on the HR Department. She said that the Sheriff's Office is using HR in their hiring process. She is working with George Mauldin on the drug testing policy, as far as the update and the outcome of the state questions.
4. Nothing new to report at this time on Purchasing Department.
5. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the Transfer of Appropriations regarding the following:

(Per O.S. Title 68, Chapter 1, Art. 30, Sect. 3021 & O.S. Title 62, Chapter 2, Sect.461.)

- a. From General Government, K2, IT Maintenance & Operations, \$17,000.00 to General Government, K3, Capital Outlay, \$17,000.00;
- b. From General Government, SA2, Highway Maintenance & Operations, \$105,742.39 to Highway General, SA3, Capital Outlay, \$105,742.39;
- c. From Assessor, HR1C, Assessor Reval Travel, \$10,000.00 to Assessor, HR2, Assessor Reval M & O, \$10,000.00;
- d. From Assessor, H1C, Assessor Travel, \$5,000.00 to Assessor, H2, Assessor M & O, \$5,000.00; and
- e. From Fairgrounds, SFG1A, Fairgrounds Personal Service Full Time, \$13,000.00 to Fairgrounds, SFG3, Fairgrounds Capital Outlay, \$13,000.00.

The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes.
Motion carried.

- B. During **new business** the following Transfer of Appropriations was presented by Emergency Management and upon the advice of Assistant District Attorney Heather Darby it is submitted for approval:

Douglas Warr moved, seconded by Tammy Belinson, to **approve** the Transfer of Appropriations regarding the following:

- a. **From** Emergency Management, X3, General Government Emergency Management/Risk Assessment Capital Outlay, \$4,000.00 **to** Emergency Management, X2, General Government Emergency Management/Risk Assessment M & O, \$4,000.00.

The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes.
Motion carried.

- C. Discussions were had by **Budget Board Members** concerning **County Business**.

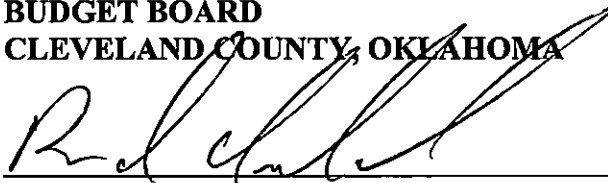
John Roberts said that they are currently transferring from what will soon be the old website to the new one. Departments may experience accessibility issues between now and the 24th of June 2018, to add new content on the website. He asked to receive notification if there are problems. The new website will go live between June 24, 2018 and July 1, 2018. Training is available on July 10, 2018 with the changes. Experts will answer questions as they walk everyone through the new website.

D. There were no **comments** made from the **public**.

E. There being no further business to come before the Board, Tammy Belinson moved that the meeting be **adjourned** at 11:13 a.m. Marilyn Williams seconded the motion. The vote was: Darry Stacy, yes; Tammy Belinson, yes; Rod Cleveland, yes; Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes. Motion carried.


(Clerk's Note: The agenda was posted Thursday, June 7, 2018 @ 3:17 P.M.)

**BUDGET BOARD
CLEVELAND COUNTY, OKLAHOMA**



Rod Cleveland, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: 

Deputy County Clerk

